



G D LAVALE & ASSOCIATES
Chartered Accountants

**CHECK LIST FOR UDYOG AADHAR MEMORANDUM
(MSME CERTIFICATE)**

Sr. No	Particulars
1	Pan Card, Aadhar Card, Driving License, Voter ID, Capital Investment in Business by Owners
2	Factory/Office Address Proof (Electricity Bill, Tax Bill, Rent Agreement)
3	Details of Business : Name, Nature of Activity, Visiting Card, Employee Strength etc
4	Owners Residence Address Proof (Electricity Bill)
5	Date of Commencement of Business
6	Bank Details – A/c No., Type, IFSCode
7	Mobile No. & Email ID
8	Social Category : General/SC/ST/OBC etc.