



G D LAVALE & ASSOCIATES

Chartered Accountants

CHECK LIST FOR LOAN TO SALARIED PERSON

Sr. No	Particulars
1	Pan Card
2	Id Proof (Aadhar Card, Voters Card, Driving License, Passport etc.)
3	Residential Proof (Light Bill, Telephone Bill, Rent Agreement, if any)
4	Job Appointment Letter
5	Six Latest Salary Slip
6	Latest 12 Month Bank Statement of All Bank Accounts
7	Company Id Card
8	All Running Loan Welcome Letters
9	Official E-Mail Id
10	Office Land Line Numbers
11	3 Years Income tax returns