



G D LAVALE & ASSOCIATES

Chartered Accountants

CHECK LIST FOR LLP INCORPORATION

Minimum Requirements for LLP

1. Minimum 2 Designated Partners (DP)
2. Atleast 1 of the DP shall be Indian resident
3. If a body corporate is DP then it has to nominate a natural person
4. Director Identification No.(DIN) has to be obtained by 2 partners
5. Digital Signature Certificate of any one of the DP

Sr. No	Particulars
1	All Partners : Pan card, Aadhar Card, Passport, Voter ID, Electricity Bill, Tax Bill, Residence Rent Agreement (If rented), 5 Passport size photographs
2	Registered office address : Index II (If self owned), Property Tax paid receipt, Light bill, Rent Agreement (If rented)
3	Consent letters duly signed by the Partners
4	Subscription sheet Duly signed by the Partners
5	Details of any specific clauses to be inserted in respect of rights/duties of the partners, Bank Clause, Profit Sharing Ratio, Capital Contribution etc